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SECRETARIES WHO RECEIVED $1,000.00 FOR EXCELLENT PERFORMANCE:

TOTAL		LEVEL
3	Full Time	IS-03
1	Part Time	IS-03
7	Full Time	IS-02
6	Part Time	IS-02

TOTAL: 17 Awards

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25X1
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Additional Information for D/L's Kickoff Speeck

Irangate -

25X1 ° [redacted] is the focal point for OL in connection with this matter.

25X1 ° [redacted] is the respository for all papers in this connection; i.e., requests from the committees and copies of all OL documents in response.

° The number of man-hours from 1 February to 31 March 1987, alone, came to 757 (searching for and pulling files, making copies, etc.).

° While OL didn't report any overtime used in supporting the various committees, the regular duties of OL employees giving this support often had to be done on an overtime basis.

25X1 ° [redacted] OL employees have been involved in this operation.

° Some logisticians have had to testify on the Hill before the committees.

° P&PD had to purchase one copier and rent four others at a cost of $72,000.

° Printing "CIA" diagonally across the paper on which copies were made for the committees requesting relevant information cost $500.

° Safes, typewriters, terminals, personal computers, desks, chairs, etc., were provided.

° Black and secure telephone lines were installed.

° We've received 11 Independent Counsel requests.

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11/4

STAT [redacted] / 1455

If you use the projected C+L procurement reorganization chart in the "annual report," means that reporting lines between S+T + National Gps to D/L are different from that of Agency Gps, i.e. dotted...

STAT [redacted]

Bob,
I'll tell
to change the slide.

STAT [redacted]

STAT [redacted]

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IMSS (Bob B.)

- For the "State of the Union.", we should have a 10/15 minute segment which covers "images" of OL employees notable performances — all Div + Staffs covered; no names; grades + descriptions ok; i.e. FMD — snow removal; GS-11 engineer briefs Del re [redacted] special achievement award performances description (no names); ~~Emp~~ One Ind Can Make A Diff. — Since we started how many citations rec'd for how many OL employees — range of work — all in OL Staff Notes.

- Unit Citations — LOC, PD

- Then, of course, slides from P+TSM promotions, awards, $, etc.

(over)

STAT

STAT

STAT

STAT

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- Volunteers for all kinds of stuff — including Trng program reviews — Spousal employees on Shift Work Come in, off duty, no $, to help us with trng reviews.

Secretarial rewards Panel

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21/3

STAT

IMSS([redacted]

– For the "State of the Union", we should have a 10/15 minute segment which covers "images" of OL employees notable performances — all Div + Staffs covered; no names; grades + descriptions ok; i.e. FMD — snow removal; GS-11 engineer briefs Del re

STAT [redacted] special achievement award performances description (no names);

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– Unit Citations – LOC, PD

– Then, of course, slides from P+TSM promotions, awards, ~~H~~, etc.

STAT [redacted]

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Career Service/Personnel: training review, panel system, etc.
Personnel - promotions, awards, etc. on slide
Most at aud. won't be at WTC

Comparison slides — not many

STAT

Since 30 Oct → [redacted]

Exciting times + challenges

Future for Agency focus down

Update vs. overview

Personnel + Future at the end

DL talk will cover:
1) OL Accomp.
2) Agency, Dir + Office trends
3) Problems for future

STAT [redacted]

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EXCELLENCE IN OL

25X1

[redacted]

Many OL employees remained at work until 2000 hours on 30 September, pending last-minute, FY-1986 budget decisions. Those employees were from the [redacted] Interdepartmental Support Branch, Supply Management Branch, and the Data Control Branch of Supply Division; all branches of Procurement Division; Data Administration Service, Information and Management Support Staff; Contract Information Branch, Procurement Management Staff; and the Budget and Fiscal Branch. The dedication displayed by these employees is yet another example of OL excellence.

25X1

[redacted] of Supply Division [redacted] gave fine efforts during his 90-day TDY in serving as the Senior Logistics Officer for an 25X1 installation that [redacted] 25X1 personnel. [redacted] was responsible for establishing a 25X1 [redacted] that, under his capable stewardship, unloaded, catalogued and stored many supplies and materiels.

25X1 [redacted]

25X1 [redacted]

25X1 commended [redacted] by OD&E [redacted] for the assistance he provided to the OD&E Courier staff during the snowstorm on 25X1 26 January 1987. [redacted] used his own four-wheel drive vehicle to pick up one of OD&E's couriers on a military flight that was diverted to Andrews AFB. [redacted] It is the unselfish, responsible efforts of individuals like this [redacted] that foster a spirit of cooperation within the entire logistics network.

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PERSONNEL ACTIVITIES

TRAINING

25X1 • [redacted] OL employees attended 210 different (internal and external) training courses during the first 6 months of FY 87

25X1 • [redacted] OL employees to attend 220 different (internal and external) training courses in FY 87 (projected)

25X1 • [redacted] obligated and training plans
25X1 will cover [redacted] budget

TRAINING REVIEWED

25X1 • By over [redacted] OL careerists in 31 working groups
• 112 courses recommended
• OL Training Catalog to be published soon

TRAINING INITIATIVES ON PROCUREMENT

- Contracting Officer Intern Program formalized
- Manual on procurement training published
- Two in-house training courses presented
- Agency indoctrination program instituted

LOGISTICS EMPLOYEES TRAINING AND TRACKING SYSTEM (LETTS)

Slide

- Complete training profiles
- Language skills
- Travel
- Conference attendance
- Division/staff training budgets

OL MID-CAREER COURSE FOR WAGE-GRADE EMPLOYEES

The objectives are to provide an opportunity for selected OL employees to receive updates on all OL activities, to offer a forum for a dialogue between participants and presenters, and to instill an improved awareness and a deeper appreciation of the worldwide mission of OL. Originally intended as a Wage-Grade program, the course is now open to all OL employees in the GS-09 to GS-12 grade range, or equivalent. There are usually 14 participants, and 40 students have attended the three courses given to date.

replaces old text

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